

# UK Engineering Cooperative Education

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Employer: \_\_\_\_\_

Department or Division: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Co-op Tour # \_\_\_\_\_

***Position Appraisal:*** *A primary objective of the co-op program is to provide the student with an opportunity to develop skills in a realistic environment under the guidance of practicing members of the chosen profession. This form is intended to assist you in appraising your experience during your current work semester. Careful reflection on the experiences you have had will help you place your work session in proper perspective and will assist the co-op office in future placements.*

## **A. The Following Statements Best Describe My Supervisor:**

- |   |  |
|---|--|
| 1. <input type="checkbox"/> Provides direction and explains goals<br><input type="checkbox"/> Provides enough direction<br><input type="checkbox"/> Provides little direction | 3. <input type="checkbox"/> Grants high level of responsibility<br><input type="checkbox"/> Medium level of responsibility<br><input type="checkbox"/> Grants low level of responsibility              |
| 2. <input type="checkbox"/> Gives me feedback often<br><input type="checkbox"/> Gives me feedback<br><input type="checkbox"/> Leaves me clueless                              | 4. <input type="checkbox"/> Views me as a professional and is interested in me as an individual<br><input type="checkbox"/> Views me as a professional<br><input type="checkbox"/> Views me as a gofer |

## **B. The Following Statements Best Describe My Assignment:**

- |  |  |
|--|--|
| 1. <input type="checkbox"/> Very challenging<br><input type="checkbox"/> Somewhat challenging<br><input type="checkbox"/> Not challenging                                | 4. <input type="checkbox"/> Worked well beyond coursework<br><input type="checkbox"/> Was in line with current progress in my curriculum<br><input type="checkbox"/> Had no application to current coursework                        |
| 2. <input type="checkbox"/> Workload was manageable<br><input type="checkbox"/> Workload was too light<br><input type="checkbox"/> Workload was excessive                | 5. <input type="checkbox"/> The assignment was more productive than previous one(s)<br><input type="checkbox"/> The assignment was about the same as previous one(s)<br><input type="checkbox"/> The assignment was a disappointment |
| 3. <input type="checkbox"/> vital to the organization<br><input type="checkbox"/> needed by the organization<br><input type="checkbox"/> unnecessary to the organization |  |

## **C. The Approximate Percentage of Time Spent on the Following Activities was:**

- |   |   |
|---|---|
| 1. <input type="checkbox"/> Working with individual people<br><input type="checkbox"/> Working in teams<br><input type="checkbox"/> Working alone<br>100% | 2. <input type="checkbox"/> Technical ( project work,<br>using engineering/computer skills)<br><input type="checkbox"/> Non-Technical ( meetings, gathering data,<br>100% ordering parts, communications) |
|---|---|

*(Please continue on reverse side)*

**D. Opportunities Presented** *(Please circle number which best represents the level of specific activity)*

	<b>Continuously (3)</b>	<b>Often (2)</b>	<b>Occasionally (1)</b>	<b>Never (0)</b>
1. Opportunity to identify, formulate, and solve engineering/computer science problems.	3	2	1	0
2. Opportunity to communicate with others:				
--- Interpersonal Communication	3	2	1	0
--- Formal Presentation	3	2	1	0
--- Technical Writing	3	2	1	0
3. Opportunity to work on multidisciplinary teams, for example – people with different degrees, different levels within the company, different areas of expertise	3	2	1	0

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4. Please comment on your ability to use engineering and/or computer tools at work based on background received at UK. Was the company ahead or behind UK labs? Was there something missing in the curriculum or something you have not yet studied that would have improved your performance at work?

5. If you are returning for another work session, did your employer indicate that your responsibilities would change or expand over those you had this semester? What will the changes be?

**E. Would you consider this company for permanent employment? Why or Why not?**