

ECE Employee Action Request

**University of Kentucky
Electrical & Computer Engineering
453 F Paul Anderson Tower
Lexington, KY 40506**

Today's Date

Action Requested

For Termination or Other, give reason

Effective Semester

Effective Date

End Date

Employee Information

Legal Name

Education Level

UK ID (If Known)

Email

BiWeekly Pay (RA/TA)

Hourly Pay (Student Worker)

Monthly Pay (PostDoc/ Vis Sch)

Max Hours per Week

Account for Payroll, Benefits and Tuition

Name of Account - If Grant, Provide End Date

Signature of Hiring Official