

ADMISSION TO THE DEPARTMENT OF CIVIL ENGINEERING

There are two levels of admission into the Department of Civil Engineering and the College of Engineering. The first level is called Pre-Engineering. All students admitted to the Lexington Campus of the University will be accepted into the Pre-Engineering Program of Civil Engineering upon their request. While students enrolling in Pre-Engineering must choose a department, transfers are permitted between departments of the College of Engineering. Application forms for a departmental transfer are available from the Office of Student Records in room 375 Ralph G. Anderson (RGAN) Building.

The second, and more advanced, level of admission to the Department and the College is called Engineering Standing. Entry to this level normally is by application from the Pre-Engineering program, though transfer students meeting the requirements stated below could be admitted to Engineering Standing directly upon completing the application for Engineering Standing.

Admission to Engineering Standing in the Civil Engineering Department

Application for Engineering Standing may be made upon completion of the Civil Engineering core curriculum:

Writing:	ENG 104 or Equivalent or Honors Program
Chemistry:	CHE 105 and CHE 107
Physics:	PHY 231 and PHY 241
Calculus Sequence:	MA 113, MA 114, and MA 213
CE Courses:	CE 106, CE 120, and CE 211
EM Course:	EM 221

and a total of 45 credit hours of course work acceptable toward the degree. A minimum core grade point average (core GPA) of 2.50* and a C or better in each core course are required for unconditional acceptance into Engineering Standing.

Students who do not meet the unconditional entrance criteria but have achieved a core GPA of at least 2.25* may request a review of their application by the Department of Civil Engineering Academic Appeals Committee. This review** will determine whether the student should be granted a waiver of the unconditional admission criterion. Reviews will be conducted in January and August. If the Committee decides against the Applicant, but remedial action could improve the Applicant's chances of success, then the committee will so state and the Department will forward the recommendation(s) to the Applicant.

A student may apply twice for Engineering Standing. If a student is denied Engineering Standing after two applications, the student will be terminated from the Civil Engineering program.

Applications for admission into the Engineering Standing level of the Civil Engineering Program are available in room 161 Raymond (OHR) Building (Civil Engineering Office) and should be submitted as soon as the requirements have been met. Engineering Standing is prerequisite for all 300, 400 and 500 level Civil Engineering courses.

* The policy of the Department of Civil Engineering is to calculate the core GPA using all grades (including those at other colleges and universities), except for those in which an official repeat option has been exercised (maximum of three). Transfer students may also exercise repeat options.

** Applications for admission based on departmental review must include a short letter describing personal motivation, work experiences, career plans, and any other information the applicant considers relevant to the admission decision. The review committee will also consider rank order of core GPA, grades in engineering courses, UK GPA, and resources of the department in the acceptance or rejection decision.

REVIEW APPLICATION FOLDER

Data to be provided by the review applicant:

- Written statement (story) describing personal motivation, work experiences, career plans, reasons for requesting a waiver, etc.

Data to be provided by the Director of Undergraduate Studies:

- Core GPA and UK GPA.
- List of repeated courses, if any, with all grades listed.
- Grade in EM 302 if completed.
- List of currently enrolled classes plus previous semester grades and summer grades if applicable.
- Copy of the student's curriculum sheet.

The Academic Appeals Committee will decide the status of the review applicant. If the Committee decides against the Applicant, but remedial action could improve the Applicant's chances of success, then the committee should state this action and the Department will forward the recommendation(s) to the Applicant.

The Academic Appeals Committee should meet before the start of each semester to evaluate applications for review with recommendations in place prior to the start of each semester. This will provide a mechanism for each Applicant to be informed of their status in a timely manner and take necessary actions during the current semester.

Appeals Committee will decide upon one of the following options:

Unconditional YES

Unconditional NO

Conditional: Must earn a semester GPA ≥ 2.75 on full-time load of courses acceptable to the Civil Engineering Degree Program.

Conditional: Must earn a C or better in the courses _____.

Conditional: _____.